

**Chanonry Sailing Club**  
**Minutes of Main Committee Meeting**  
**7.30pm the Clubhouse**  
**Wednesday 28<sup>th</sup> October 2015**

**Present**

Mike Wilson (MW), David Finlayson (DF), Helen Jenner (HJ), Richard Jenner (RJ), Steve Bramwell (SB)  
Peter Illingworth (PI) Janet Witheridge (JW), Donnie McLeod (DM) Alan Hardie (AH)

**Apologies**

Hanako Cameron (HC), Diarmid Hogan (DH), Mairi MacLeod (MM), Tim Lloyd (TL)

**1 Minutes of the 1st September 2015 Meeting** were approved without change

**2 Matters Arising**

**a Dinghy Park (AH)-** current issues identified as needing resolved for next year

**1 Grass Cutting.**

MW has repaired the mower but strimming is easier for some areas of the park. Important to keep the grass under control by regular mowing- AH proposed 3 or 4 weekend working party days for a team of volunteers to take this on: agreed

Action – to add to volunteer duties for club members in newsletter.

(The suggestion of purchase of one sheep at the beginning of the season with a barbeque at the end was a popular alternative for this largely carnivorous Committee.)

**2 Winter Dinghy Storage.**

It is expected that most members will remove their dinghies from the park after sailing ceases during winter except where they don't have storage space in their own homes. Arrangements to keep dinghies at CSC overwinter should be by discussion with a Committee member otherwise they should be removed. Any dinghies left in the park should be adequately tied down to prevent risk to other dinghies and uninsurable damage. Removing the mast should be considered.

Action : Letter to members reminding them of the rules- suitable for a newsletter.

**3 Abandoned boats and Trailers.** There are still a few of these around and a deadline should shortly be set for disposal of any unclaimed boats in the Dinghy Park.

**4 AH** has purchased identity tags to be attached to all trailers and marked clearly with name and contact of owner. Agreed to send these out with confirmation of renewed membership at beginning of next season and explanation of tag use.

Action: Membership Secretary

**b Clubhouse DM ( see attached report)**

DM outlined provisional plans for refurbishment of the Race Office. AH has been in discussion with Howdens and there is the possibility of a donation of suitable storage units thereby a considerable reduction in the cost to the Club. AH has agreed to do the installation work. There will be additional

electric sockets required and hidden radio storage for security purposes. Volunteers required for painting.

MW raised the need for PAT testing: DM will do the basic tests which do not require a qualified electrician. He also confirmed that clubhouse fire extinguishers are tested on an annual basis.

**c VHF Radios** DF confirmed purchase of an additional new VHF radio and 2 fist mikes which have been used successfully on the safety boats. Item removed from the Agenda.

**d Safety Meeting Recommendations:** MW had not yet had time to publish the recommendations for next season and will attend to this shortly: Action MW

### **Harbour Master (PI)**

PI reported the following:

**1** MW has obtained **oil spill containment gear** and a notice of how to use it will be posted prominently in the club

**2** The recent **Crane Out** went very well, however storage on the hard is tight with very limited room for expansion out of consideration for our neighbours. Boat size is increasing putting additional strain on the space available. RJ reminded us that hard storage for boats occupying moorings is not guaranteed but if demand exceeds capacity in any season, reasonable notice should be given to owners to allow them to arrange suitable alternatives. The maximum capacity for these moorings is length= 32 ft and weight= 6 tons.

### **3 Moorings:**

**A Maintenance:** Our regular diver ( Bruce Grieg) who has serviced the moorings for years is no longer available and a suitable experienced professional diver is being sought due to the specialised nature of this work and the need for someone skilled in mooring maintenance.

**B Occupation:** There is a reasonable turnover of people relinquishing moorings balanced by new applications.

**C Mooring Lease:** Research is ongoing and PI will continue to report progress to the Committee until the final arrangement for new leases is decided.

### **Sailing Subcommittee Update ( MW for HC)**

The committee agreed that HC and the SSC had done an exceptional job over the past season and regretted that she was standing down from this role. It is hoped that a replacement can be found from amongst the other members of the SSC.

MW observed that there seems to have been fewer people taking part in the racing programme and also a shortage of volunteers for duties. However people seem happy to do the duties if approached directly ( HC, HJ and MW had all been proactive in sourcing volunteers at short notice this season) so it may be necessary for the new committee to explore alternatives to “opting in” for duties in Dutyman for next season. HC’s observations will be very helpful on these points.

### **e PVG: RJ for MM**

Richard stated that approximately 50% of the instructors have completed their PVG paperwork to RYA standards. Part of the problem is the nature of the documents required for proof of identity

which are not available to young instructors and he is in contact with the RYA about this. Action: RJ to liaise with MM to update list of instructors with complete documentation.

### **Item 3 Reports From Section Leads**

#### **Treasurer DF**

Preliminary year end account data had been circulated but will not be included in this minute as the audited data will be presented at the AGM. David reported that the Club finances are generally healthy and he noted a steady stream of new members for sailing and rowing. He was adapting to his role as Treasurer and pleased that Gillian Wilson whose help had been invaluable, will continue to support that role.

Payment of subscriptions/mooring fees was definitely more convenient through Pay Pal and merited the small administration fee they charge. Committee agreed to continue Pay Pal account.

#### **Membership HJ (report attached)**

Helen confirmed that there was a good incentive for rowing members wishing to join late season this year. They need only pay the joining Fee of £7 now and get free winter rowing till next years subscription is due- this information to be conveyed to potential new rowers.

#### **A Proposal for CSC 60<sup>th</sup> Anniversary Celebrations (HJ)**

Helen stated that 2016 is the 60<sup>th</sup> Anniversary of CSC (date of original set up 29/03/1956) and suggested that the Club should use this as a focus for Social and fund raising events in 2016.

Whilst the full details of events need to be planned the intention is to hold a fund raising Social, Rowing and Sailing event around the weekend of 16/17 April 2016. This should be open to the wider community and not just CSC Members. Open day for Skiff rowing can be organised.

Julie Ferguson had written suggesting that a bench dedicated to the memory of George Taylor be commissioned and set up in the Harbour area and this was agreed unanimously. The commemoration ceremony will be held as part of the April weekend celebration event if the bench can be delivered by then.

Action: present this plan at the AGM and get a group of volunteers to organise the event via a short term working group. Action: MW

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### **Training (RJ)**

**A The Annual Training Report** will be available for the AGM

**B** RJ had been asked to investigate adjacent sail training on offer following the appearance of adverts on the Community Centre notice board. He had ascertained that Adventures Unlimited were currently offering Keelboat sailing and Powerboat training out of Invergordon. This was of no concern to CSC and may be a positive force for increased interest of local children to take part in the water sports offered at CSC.

See also RIB Report below

### **Cruiser Liaison DH ( Report tabled)**

Ideas to stimulate greater interest in both racing and Social sailing events were considered including a separate social event for cruiser owners (PI) and further cruises in company (RJ) RJ observed that most cruiser owners are not interested in racing and some have boats that are not even suitable for this!

### **Rowing Skiff SB for MM ( Report tabled)**

SB emphasised the need to engage completely with the surrounding community to encourage as many people to take part in both building of the new skiff and taking part in race events and social rowing. The logo on the new rowing clothing would both show the CSC logo and “ Fortrose Community Rowing” and contained a very nice design by MM. Website access and communication for rowing sessions was being actively redesigned to make it more accessible to all.

Regular Sunday rowing will continue over winter either from the Clubhouse or Rosemarkie Beach and is attracting a great deal of interest from the public.

The second Skiff build under DM's leadership was due to commence this month with preparation of the scout hall underway.

### **Social and Catering JW**

Janet reported that the Annual Hygiene Inspection had been passed.

Despite concerns, a healthy profit had been made on the bar following the Black Isle Challenge event.

### **4 Club RIB Report (RJ and DH) - tabled and published on website as addendum to this minute.**

MW thanked RJ and DH for producing an excellent update and for their recommendations which were summarised by RJ.

1 Current RIBS are fit for purpose but require regular and careful maintenance to maximise lifespan. There is a real need to remind RIB users to look after the safety boats properly every time they are used according to the protocols which are available.

Action: To remain on Agenda for new Committee after AGM

2 The new engineer-Kenny – has made a survey of the work needed on the RIB engines/ transmission and will do the detailed service in February 2016

3 The Club/ Harbourmaster requires access to a workboat which is not a RIB to attend to essential mooring and harbour maintenance. Use of the Sea Scouts Pioner would be the least expensive option and discussions are underway with Derek Martin on how best to achieve this.

Action : Committee approved further discussion with Derek Martin

### **5 Preparation for AGM MW 7pm Friday 27/11/15**

#### **A Catering and Prizegiving**

A free cold buffet will be provided – HJ suggested for 30-35 people – the usual turnout. The bar would be open for this meeting. Food to be provided between the AGM and the prize giving to allow for some socialising.

A raffle in aid of Club funds will be held

Action JW and Catering team

Last years trophies need to be gathered in and prizes bought.

Action ?

#### **B Filling Vacancies**

SB pointed out that there are a number of vacancies on the Committee and a strategy was needed to encourage members to put themselves up for committee posts. He suggested that a brief "job Description" of the role by the present holder could be put on the website for members to refer to and this could be flagged up in the reminder of AGM email due to be sent by HJ shortly.

Action: All vacating post holders please send a short description of their role to Richard Evans for publishing on the Club Website.

RJ agreed with particular reference to the Training principal's post which he is due to vacate during the course of next season. He confirmed that this would be a major challenge but could see ways of splitting off parts of his current role to other parties. Eg Race Coaching can be independent of the training roles.

**C Final Reminder to members of AGM.**

HJ agreed to email members 2 weeks before the meeting or sooner.

**AOB**

A letter from Peter Moran had been received raising concerns about corrosion in the flagpoles at the starters office and the state of the flag halyards. PI agreed to assess and rectify this and SB will contact Peter to let him know that it's being attended to (actioned).

**DONM after AGM**

**The new Committee will meet at 730pm on Wednesday 9<sup>th</sup> December at the Club House.**